



TONGA STATISTICS DEPARTMENT (TSD)
REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
SELECTION OF AN INDIVIDUAL CONSULTANT
PROJECT COORDINATOR

Name of Project: Statistical Innovation and Capacity Building in Tonga

Grant No.: D543-TO

Assignment Title: Project Coordinator

Date of Issuance: 08th March, 2021

Date and time Expression of Interest (EOI) due: 08th April, 2021. No later than 16:30 local time

Email Submission of EOI: Please email to: ituipulotu@stats.gov.to

Attn: Dr. Viliami Konifelenisi Fifita, Government Statistician, Tonga Statistics Department

Reference No.: TDS/REF-11

The Government of Tonga has received financing from the World Bank toward the cost of the Tonga's Statistical Innovation and Capacity Building in Tonga Project and intends to apply part of the proceeds for consulting services,

The consulting services (“the Services”) include: **(i)** Overall Project Management; **(ii)** Budget Management; **(iii)** Develop Detailed Project Management Status for each of the Project's Components; **(iv)** Develop and Conduct an Effective Program Communications Plan, Including Stakeholder Coordination.

It is anticipated that the consultant will commence as soon as possible on full-time basis for 2 years with further extension based on need and satisfactory performance. The detailed Terms of Reference (TOR) for the assignment can be obtained from ‘**Ilaisaane Tu’ipulotu** at ituipulotu@stats.gov.to

The Tonga Statistic Department (TSD) is the implementing agency and now invites **eligible individuals (“Consultants”)** to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (attach curriculum vitae with description of experience in similar assignments, similar conditions, etc.)

. The criteria for selecting the Consultant are:

- At least a Degree in project management, public policy, accounting or any other relevant field;
- At least 2 years of Project Management experience;
- A proven track record in similar projects/programs (national statistical surveys or projects) in

- Pacific Island Countries including Tonga is an advantage;
- Strong working knowledge of Project Management software;
- Solid organizational skills including attention to detail and multitasking; and
- Excellent English written and verbal communication skills.
- Experience working with development partners would be an advantage.

Scoring: CVs of eligible candidates that meet the minimum requirements will be scored according to the following criteria:

Criteria	Maximum score
1) General qualifications (general education, training, and experience):	20
2) Adequacy for the Assignment (relevant education, training, experience in the sector/similar assignments)	65
3) Relevant experience in the region (Pacific Islands Countries, working level fluency in Tongan/knowledge of Tongan culture or administrative system, government organization, etc.):	15

The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of the **World Bank's Procurement Regulations for IPF Borrowers dated July 2016, revised November 2017 and August 2018 ("the Regulations")**, setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Selection of Individual Consultants (INDV) method set out in the Paragraphs 7.36 to 7.37 of the Procurement Regulations.

Further information can be obtained at the address below during office hours, **08:30am to 04:30pm**.

Expressions of interest (EOI) must be delivered in a written form to the address below in person or e-mail by **08th April 2021 at 4:30pm** and should be clearly marked ***"EOI for Consulting Services for Project Coordinator, Contract No. TSD/REF-11"***.

Attention: Dr. Viliami Konifelenisi Fifita

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